

## Barr Lake/Milton Reservoir Watershed Association

BMW Board Meeting  
May 25, 2010 - 9:00am – 12:00pm  
Metro Wastewater Reclamation District, Board Room

### **Final MINUTES**

#### **Board Attendance:**

Laurie Rink – FRICO	Sarah Reeves – SPCURE
Dennis Stowe – L/E WWTP	Amy Woodis – Metro
Amy Conklin – BMW Coordinator	Kipp Scott - ECCV
Jill Piatt-Kemper – Aurora	Vic Lucero – Thornton
Susan Thornton – BMW Coordinator	Kelly DiNatale - United

#### **Public Attendance:**

Lucia Machado – CDPHE

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#### **1. Opening**

Attendance sheet was passed around for attendees to sign in. Minutes from 03/23/10 were e-mailed out prior to the meeting. The minutes were approved by acclamation. Brief introductions were made and Amy Woodis reported that Steve Lundt had been injured and was in the hospital. Amy Conklin assumed recording responsibilities.

#### **2. Updates and Action Items**

**CDPHE Update** – Lucia Machado reported that she was attending to be available to answer any questions that had arisen. She reminded that group that a final report would be due soon. Laurie Rink reported that Integral was beginning the final report in June.

**Coordinator Update** – Amy Conklin reported that there had been a meeting of the I&E Committee on Thursday May 20<sup>th</sup> and the Budget Committee on Monday May 24<sup>th</sup>. As part of the report from the Committees, Kipp Scott moved to approve expenditure of up to \$500 for participation in getting signs about the importance of disposing of dog waste properly for Barr Lake State Park. The motion was approved by acclamation. **Laurie Rink** volunteered to assume Steve Lundt's writing responsibilities for the next newsletter, with a June 7<sup>th</sup> deadline.

**Treasurer's Report** – There is \$123,048 in the BMW bank account. \$62,820 has come in as dues for 2010/11. **Amy Conklin** will be contacting those members whose dues have not yet been received.

**501 c 3 Status Update** – **Laurie Rink** volunteered to call Steve Janssen in Steve Lundt's absence to let him know to proceed with the status change.

Authority Member Update – Laurie Rink reported that a special meeting had been held on May 13<sup>th</sup> at Denver Water with the Bear Creek, Cherry Creek and Chatfield Watershed Associations. Five Board members, including Laurie Rink, Dennis Stowe, Sarah Reeves, Terry Baus and Chris Piper had attended the meeting as well as Susan Thornton, acting as coordinator. The Watershed Associations expressed their concerns with the proposed allocations, the schedule for the TMDL submittal and the data used in developing the allocations. The Bear Creek Watershed Association would be sending a letter to the Water Quality Control Division (WQCD) asking them to give BMW an extension on submitting the TMDL and Implementation Plans. The group discussed the history of involvement of the upstream watershed groups and concluded that, while there had been a continuing effort to engage them in the process, until the allocation process reached a point where they were given a load, they weren't really paying attention. Assignment of a wasteload to the upstream watershed associations acted in the same way as giving someone a bill. Susan Thornton commented that her observation was that the BMW Board members had done a very good job making the presentation and answering questions, and that the meeting went as well as could be expected.

Later in the afternoon of May 13<sup>th</sup>, Laurie Rink, Dennis Stowe and Sarah Reeves had attended the Chatfield Watershed Authority Technical Review Committee and repeated the presentation made earlier in the morning.

### **3. Updates**

Implementation Subgroup: Sarah Reeves gave the committee update. Sarah began by discussing the proposed schedule for finalizing the Allocation Tables, the TMDL, and the Implementation Plan, especially in lieu of Steve Lundt being injured. The group discussed the importance of receiving input from the Stakeholder group and having enough time for the members to perform a careful, thoughtful internal review. The group reached consensus that at the Stakeholder meeting on June 22<sup>nd</sup>, there should be a presentation and discussion about the Allocation Tables; no vote at that time, but a presentation. The group discussed inclusion of the upstream watershed associations at the June 22<sup>nd</sup> Stakeholders meeting. **Laurie Rink** volunteered to call each of the watershed coordinators and personally invite them to attend. The upstream watershed associations would be allowed to speak and participate but not to make separate presentations. Immediately following the business part of the meeting, which would be scheduled for about an hour, the group would adjourn to take the Trolley ride. Lunch would be provided by BMW to all who wanted to attend. Informal, one-on-one conversations could continue during the Trolley ride, if desired.

**Amy Conklin** was directed to add the upstream watershed coordinators to our distribution lists. Amy Conklin reported that there was a problem with the coordination of distribution of the various meeting notices and materials. She would begin an experiment to request information from the Committee Chairs each week to see if the information distribution coordination can be improved.

The new schedule for the TMDL, Implementation Plan and Allocations would be to present to the Stakeholders on June 22<sup>nd</sup> and an update on the status of the Allocations. By July 13<sup>th</sup>, the phased TMDL and Implementation plans would be ready for internal review by each Board member and members of the TMDL and Implementation subgroups. The documents would be discussed at the July 27<sup>th</sup> Board meeting, then revised pursuant to those discussions by August 10<sup>th</sup>, when they would be sent out to the Stakeholders as part of the packet for the August 24<sup>th</sup> Stakeholder's meeting. Additional revisions could then be made to the document pursuant to

Stakeholder input and if any last minute changes were required with an anticipated submittal date to the CDPHE by September 30<sup>th</sup>, 2010. **Lucia Machado** and **Laurie Rink** would have follow up discussions with Joni Nuttle to let her know how we anticipate the schedule needs to change to maximize the potential for a smooth regulatory process.

The letter sent from Joni Nuttle of the CDPHE was discussed and the importance of BMW clearly understanding the regulatory position on developing the TMDL, Implementation Plan and Allocations tables was emphasized. Board members felt it was important to have clarification from CDPHE in writing. **Lucia Machado** agreed to explain the BMW concerns to Joni Nuttle, ask her to attend the June 22<sup>nd</sup> meeting and leave her in charge of involving the EPA in the process. **The coordinators** were tasked with the job of trying to secure meeting space at REI so people could walk to the Trolley rather than ride in vans, revising and sending out the flier noticing the meeting, and arranging for lunch.

**Sarah Reeves** would let Steve Lundt know that Laurie Rink has assumed his responsibility for writing an article for the newsletter, that the time of the Trolley ride (which he had reserved) was being changed and remind him about the van he said he would arrange to transport Stakeholders. If the Stakeholder's meeting can be changed from the usual meeting site at the Wes Brown Water Treatment Plant in Thornton to REI, the vans would not be needed. Susan Thornton reminded Dennis Stowe that he had also committed to provide a van if necessary.

Technical Committee – The Technical Committee update was deferred until Steve Lundt could attend and report.

Budget Committee: Kipp Scott reported that the Budget Committee had developed a proposed dues structure for the 2011/12 budget year. The proposal assumed that dues amounts would not change for the next 3 or so years, that dues revenues would generate around \$140,000 per year, and that the number of members at each of the levels would remain the same. The group took an official vote which failed with 6 members voting thumbs up and 2 abstaining. Seven affirmative votes were required to establish a quorum per the By-Laws. Kipp Scott suggested that people use the proposed dues amounts for budgeting purposes.

Information/Education: Michelle Seubert was not in attendance to report on the I & E meeting on Thursday May 20<sup>th</sup>. Susan Thornton and Amy Conklin reported that the I & E Committee had suggested moving forward on outreach activities and the Budget Committee had requested the coordinators prepare some information on options. Amy Conklin and Susan Thornton presented their recommendations for the top three outreach priorities which included:

1. Presentation to the Metro Mayors Caucus. Because of the Caucus schedule and the election season, the coordinators anticipate that the presentation would not be made until January or February of 2011, but the costs to create the presentation would be incurred before December 31<sup>st</sup>, 2010.
2. Video of the BMW story. The coordinators suggest that some of the 319 funds be used for professional video production, rather than in-kind donation. We suggest a longer length, 30 minutes or so, video be produced for use on public access channels and that shorter, 4 minute or so, pieces of the longer video be used in presentations, posted on the BMW web page and You Tube, etc..

3. Web site Redesign. The web page needs to be redesigned to accommodate posting the videos and accepting donations. Web sites can be extremely valuable tools for outreach.

**Lucia Machado** expressed concern about the 319 grant funds being used for outreach activities. She and **Laurie Rink** will discuss the issue and amount remaining in the grant and report back at the July 27<sup>th</sup> Board meeting. **The coordinators** will do some additional research and bring the issue back at the July 27<sup>th</sup> Board meeting.

Watershed Plan Committee: No report

#### **4. Finalize agenda for Stakeholder Meeting on June 22<sup>nd</sup>**

As discussed above, **Amy Conklin and Susan Thornton** would be responsible for revising the flier, creating a meeting agenda and distributing it, setting up the meeting space and Trolley ride, and arranging for a lunch. **Board members** would be responsible for developing a presentation on the latest developments in the Allocation tables, the TMDL and the Implementation Plan for the Stakeholders.

#### **5. New Business/Topics**

**Amy Conklin** reported that Alice Conovitz had sent her information on a facilitation opportunity. She would send out information on the opportunity in advance of the July 27<sup>th</sup> meeting. Amy Conklin also reported that it was time to start thinking about Board elections. She would prepare a draft message to come from Steve Lundt, as the BMW Secretary about the upcoming elections.

#### **6. Next Meeting**

Next Board meeting will be **July 27<sup>th</sup>, 2010 from 9am to noon at Metro**. (Steve Lundt and/or Amy Woodis to arrange the meeting room).

Next Stakeholder meeting will be **June 22<sup>nd</sup>, 2010, from 9am to noon at the Wes Brown Water Treatment Plant in Thornton or at REI if space is available**.